

Minutes - December 5, 2023
7:00-8:30 pm at Annunciation
Annunciation, Sacred Heart, St. Francis Xavier, St. Stephen
One in Christ -- Area Catholic Community

A. Welcome & [Prayer](#) (7:00-7:10)

1. Intro of attendees
 - Attended: Fr. Tom Knoblach (SH/ANN), Dianne Blonigen (SS), Chuck Wocken (ANN), Shelly Pursley (SH), Dana Howard (ALL), Jackie Popp (ANN), Joan Krause (SH), Gary Koshiol (SFX), Bonnie Dick (Notetaker SH), Althea Heim (SFX), Lisa Koll (SS), Kurt Stelten (SFX)
 - Not Present: Fr. Ron Weyrens (SFX/SS), Tom Offerdahl (SFX), Jason Prigge (ALL), Chad Braegelmann (SFX)
 - Visitors: Abi Parker (SH) and Alexandra Kramer (SS) Young Adult Ministry (sub for Jason Prigge), Maureen Otremba (SH) possibly taking over for Joan Krause

B. [10.10.2023 Minutes](#) Review & Approval (7:10-7:15)

- Joan Krause asked to have the following sentence corrected: "A RICA to initiate children 7-13". Sentence listed under F. Purpose of Faith Formation Committee (4th bullet point).
 - replace the word "RICA" with "A process"
 - Maureen Otremba asked to have the following sentence corrected: "Gather Worship has supplemental materials for at home" Sentence listed under B. Worship (last bullet point).
 - Add a backslash in between Gather & Worship
1. Joan Krause motioned it.
 2. Diane Blonigen seconded it.

C. [ACC Council Members List](#) (7:15-7:30)

1. Review listing for accuracy.
 - Shelly asked for a confirmation that the list was accurate.
 - Who will be Co-Chair January 1st?
 - Jackie Popp asked if there was a rotation for that position. Answer was "No"
 - Joan Krause talked about the By-Laws. Do we abide by each Parish having the same number of people on the Pastoral Council. Should we amend the By-Laws?
2. Joan Krause's replacement
 - Maureen Otremba here to observe to see if she is interested.
 - Father Tom may also have some people interested.
 - Chuck W. said to post it in the bulletin with the ACC minutes and a roster of who is on the ACC council to see if anyone is interested in serving and that they can talk to the Chairperson.

- Lisa Koll said that the ACC minutes are in the One in Christ Website.
- Shelly is currently sending the minutes to a list of people wanting it.

3. Co-Chair effective 1/1/2024

- Father Tom asked Shelly Pursley to send out an email to all the ACC Council members to see if they would be willing to step up to be the co-chair since not all of the members were at this meeting.

4. Review By-Laws

- a. 2 members from each parish
 - Need Volunteers to review the By Laws
 - Shelly Pursley, Kurt Stelten and Father Tom said they would volunteer to go through the By Laws.
- b. Terms of each member
 - Shelly Pursley has a printout list of all members and their terms.

D. Updates of Committee Work (7:30-7:50)

1. Discipleship (Jackie Popp)

- Members agreed to encourage parishioners to participate in the new Pictorial Directory, choosing a family within OiC and praying for them.
- Question- What does ACC want in the "common goals and procedures" in OiC Bylaw #7? Are you asking for the same goal using the same mechanism across all 4 parishes?
ACC Response- The suggested guide to selecting "common goals":
 - i. What could one parish not achieve as effectively?
 - ii. Where are the gaps?
- Question- How would you advise us to meet Diocese expectations for S.M.A.R.T. goals. Current goals are not specific for Measurement, and Time bound is set broadly to sometime within 24 months.
ACC Response- The suggested guide:
 - i. Consider a Qualitative measure- e.g. talk with ___# of participants following the event.
 - ii. Or a Quantitative measure- e.g. ___#active participants per parish. This will vary with the goal and possibility of meaningful assessment.

2. Young Adult (Jason Prigge)

- Alexandra Kramer and Abi Parker attended to talk about young adult ministry on behalf of Jason Prigge.
- The Needs Assessment will be discussed at the December meeting.
- Great event with Steve Angrisano , playing music and then having breakout sessions talking about how impactful church is in everyday life.
- Breakout groups based on their vocation and help young people beginning college to navigate church life after highschool.
- Praise Night once a month rotating at different parishes.
- How can the ACC council help and promote more?
- Abi thought that distribution of flyers may help with attendance to upcoming events.

- Faith Formation meeting to talk about once you're confirmed in the Church then what is the next step in life with the Church.
- ACC event could be that members or adults from the parish talk to youth about life skills.
- Before the next Confirmation try to prepare that event so ready with volunteers.

3. Worship (Diane Blonigen)

- Trunk or Treat event decorated 16 cars and had 500 trick or treaters. Youth volunteers handed out candy.
- Youth Adult Christmas gathering at St. Stephen on December 17th which consists of decorating ornaments, crafting with ages 18-39 invited.
- Bible study the first Thursday of the month and moving on to new series of topics.
- Discussion and fellowship was great.
- Advent newsletter is out.
- Eucharistic Revival Event centered around the Miracles Display. Starts January 18th. Display to be returned on February 1st.
- Miracles Display will be at Sacred Heart. The owners don't want them shifted around, and it was agreed that a single site is most reasonable. All will be invited to attend.
- A volunteer will be present at all times to supervise the display. They have 3 in mind that are interested

4. Faith Formation (Joan Krause)

- Committee that is established wants 1 staff member to attend faith formation committee and 2 parishioners that are youth.
- Meet every other month
- Setting goals are in process
- Focus on having something outside the parish buildings
- Have a Spring event to promote adult formation

5. Communications (Dana Howard)

- The ACC Newsletter was out in October and the next will be issued in January.
- She will look at the newsletter to restructure and survey.

E. Pastoral Council Updates (7:50-8:05)

1. Annunciation
2. Sacred Heart
3. St. Francis Xavier
4. St. Stephen
 - No notes or discussion at this time

G. Misc. (8:05-8:30)

1. Upcoming Pastoral Visit with Bish Neary on December 20th
 - Break down of schedule for that day includes Mass, Bishop welcomes everyone, lunch, and then each of the three ACCs presents their ACC identity, goals, structure, successes, challenges, etc..

- Table talks after will look at what is missing and what can we do better.
 - 2 themes that have already emerged from the first event as challenges: communication and evangelization.
 - Bishop Neary will have 9 sessions
 - Our ACC is meeting and planning a slide show.
 - An outline of what to say at the meeting should be 20 minutes or less.
 - After the presentation there will be room for questions and answers.
2. Eucharistic Revival Ideas - Father Tom Knoblach
 - Clarity about Miracle Display
 3. Walking with Moms in Need - who should Ginny Gammell get in contact within the ACC?
 - Ginny Gammell is the contact person looking for resources for Moms in Need program promoted by the USCCB. (diapers, formula, clothes)
 - Parishes are a place to help guide them to resources available
 - Ginny just researched on behalf of Sacred Heart but we could include all parishes.
 - Main thing to look at is having someone in each parish to help new mothers in need.
 - Having a main contact person is ideal
 - Have Ginny present to the next ACC Council meeting.
 4. Maureen and Jim Otremba met with the Bishop and talked about the 12 part online course for marriage and couples based on the Eucharistic. It's free. There will be a landing page for how to get onto the website soon.
 5. Google Calendar (Master calendar of events being held within the ACC) - Dana Howard has been taking the lead on this project
 - Dana has set it up so that all Staff members have access to all of the other parishes' calendars to plan events so they don't compete with each other.
 6. Next Meeting Tuesday, February 6th or 13th?
 - Was decided to have it on February 13th

H. Closing [Prayer](#) (8:30)

Minutes submitted by Bonnie Dick

OPENING PRAYER

O God of Life,
we seek your guidance
as we face the reality
of transition and change.

Transition is a challenge and can be exciting
as we try to move with foresight into the future.
Change is a challenge to let go.
It takes courage and confidence to move toward a new goal.

Loving God,
give us open minds, kind hearts and clear vision
as together we look to a future in which we can still serve You.
Help us to plan with a 'big picture' mentality—
to seek diligently and generously
what is in the best interest of all.

May Jesus, our Shepherd and Guide,
lead us in ways that are right and good.
May Mary, Mother of our Church,
encourage our efforts
to listen and learn.

In the words of the prophet Micah,
may we "act justly, love tenderly
and walk humbly with our God."
Amen.

CLOSING PRAYER

O Spirit of God,
we ask you to help orient all our actions
by your inspirations,
carry them on by your gracious assistance,
that every prayer and work of ours
may always begin *from you*
and *through you* be happily ended. Amen.